

**DEPARTMENT OF SOCIAL AND HEALTH SERVICES
MEDICAL ASSISTANCE ADMINISTRATION'
OLYMPIA, WASHINGTON**

To: TAKE CHARGE Family Planning Providers

Memorandum No.: 01-66 MAA

Issued: November 1, 2001

From: Thomas W. Bedell, Assistant Secretary
Medical Assistance Administration

For Information Call:
1-800-562-6188

Subject: Billing for Laboratory Services for TAKE CHARGE Clients

The purpose of this memorandum is to provide clarification to TAKE CHARGE family planning providers concerning billing practices for laboratory procedures for TAKE CHARGE clients.

You must use current laboratory billing practices. The provider of the laboratory service typically bills for the procedure.

However, you may use the procedures listed below for pass-through laboratory billing when all of the following circumstances exist:

- The new TAKE CHARGE applicant's name does not appear in the Medical Eligibility Verification (MEV) system;
- The client needs immediate tests requiring laboratory services; and
- The laboratory decides not to wait for the client's PIC number to be assigned and displayed on the MEV system before billing for services. (If the laboratory attempts to bill for services prior to MEV verification of client eligibility, the claim would be denied.)

Pass-through Billing Procedures for TAKE CHARGE Family Planning/Laboratory Services

Billing and reimbursement for all lab charges must be done through your organization in the following manner:

- The lab bills your organization their usual and customary charge;
- You bill MAA;
- MAA reimburses your organization according to the MAA fee schedule; and
- You reimburse the lab what MAA paid you.

To obtain this memorandum electronically, go to MAA's website at <http://maa.dshs.wa.gov> (Click on the Provider Publications/Fee Schedules link).